

Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
Name of Organisation	Fairfield Farm College		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/>	Parish/Town Council <input type="checkbox"/>	Other <input type="checkbox"/>
2 - Your Project			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Westbury		
In which Parish does your project take place?	Dilton Marsh		
What is your project?	To enhance workbased learning opportunities for young people with learning disabilities to prepare them for paid employment		
Where will your project take place?	Fairfield Farm College		
When will your project take place?	Ongoing		
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input type="checkbox"/> NO <input type="checkbox"/>		
Please confirm your project will be completed by 31 st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups) IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES) Currently students at the college work with the catering tutor to produce lunch each weekday for all the students at the college. Occasionally items are made such as jellies and chutneys which can be sold in the college shop. There is capacity to expand this enterprise - the catering kitchen is under used in the afternoons, but it is not well enough equipped to produce a wider range of products. In the longer term the college would like to extend the current shop premises to include a small café. The café would be staffed by students and serve the local community. The purchase of the catering equipment requested would allow students to learn an increased range of catering skills and students who work in the college shop to learn how to store a wider range of produce, learn more about sell by and use by dates. The shop would attract more customers. The course aims to teach students vocational and work based skills and provide work experience to prepare them to seek employment when they leave the college. Currently the college has 28 residential students and 4 day students all with learning disabilities (LDD). 8 LDD students from Wiltshire College attend Fairfield for one day a week to learn practical work skills. Students range from 16 - 25 years of age and 33% female and 66% male. 6% of college students are from BME backgrounds. The college offers work experience placements to young people from local schools and colleges, some who have LDD and some who want to work with LDD			

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

The grant would be used to improve the equipment in the kitchen, ongoing revenue costs will be met by the college and the sale of goods produced.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

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All the students in the college work towards appropriate entry level qualifications - the range and quantity of qualifications achieved will be increased. All 2nd and 3rd year students undertake at least half a day a week off site work experience with an appropriate level of support - the level of support required for students undertaking work experience in Catering establishments should be reduced. More college leavers should be able to find paid employment when they leave college. Currently the college offers a vegetable delivery service to people in the village the range of products available to those customers would increase. The opportunity to purchase locally produced/hand made food in the village would be increased. The number of customers in the shop would increase allowing students more opportunities to learn retailing skills. By being more involved in the community students will improve their personal safety, communication, literacy, numeracy and behaviour management skills within a supportive environment. People in the local community will gain experience of interacting with young people with learning disabilities and have a better understanding of the needs of disabled people.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input checked="" type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending: March 2009	Month: March	Year: 2009
Total Income:	£95286	
Minus Total Expenditure:	£28463	
Surplus/Deficit for year:	£66823	
Reserves held:	£see covering letter	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
6 burner cooker, griddle & oven	£3,408	Available from surplus	C	£5,000
Convection Oven 7.5kw	£1,880	Available from surplus	P	£4,769
Convection Oven Stand	£411			£
Food Processor	£235			£
Commercial Mixer	£376			£
Double Door Upright Freezer	£1,821			£
Microwave	£646			£
Bratt Pan	£5,992			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£14769	TOTAL PROJECT INCOME		£9769

Total Project Income B	£9,760
Total Project Expenditure A	£14,769
Project Shortfall A - B	£5,000
Award sought from Wiltshire Council Area Board	£5,000
Is your organisation able to claim VAT?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years	Male 2	Female 1
People Under 25 years	Male	Female
Disabled People	Male	Female
Black & Minority Ethnic people	Male	Female

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

Yes No If 'Yes' please tick... Under 25's Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

Yes No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

Yes No If 'Yes' please tick.... Male Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

Yes No If 'Yes' please tick.... Gay Lesbian Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

Yes No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White British Irish Other **Mixed** Mixed ethnic background

Asian or Asian British Indian Pakistani Bangladeshi Other Asian

Black or Black British Caribbean African Other Black

Chinese or other ethnic group Chinese Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance

Equal Opportunities Access Audit Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 21/01/2010

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)